

Colegio Internacional Lope de Vega. Benidorm
EDUCATION INFANTS AND PRIMARY

Benidorm, 18th de July 2010

Dear family:

As every year, we are sending you a profile with the information that we think is relevant for the beginning of the 2010/11 course and, this way, organise the new course for your children with plenty of time.

The 2009/10 course has been very intense, with continuous teacher training projects and pedagogical work which has fulfilled our compromise in teaching with continual improvement using solid pedagogical projects ,thus places our School at a very prestigious level, national as well as international.

During the month of May we received the resolutions from the "Educational Council" that authorise us to work officially as a Multilingual School. Due to this, the Pre-Primary level and 1st of primary will start a Trilingual Educational Project in September, where English language will have a completely balanced treatment alongside with the official languages of our Community Autonomy.

This way, our programme will get richer as we already treat two foreign languages " English and French" during the school year, as well as having other subjects taught in English (factor that carries on in all the levels of the center)

All our teaching areas have had big advances as well as the rest of our learning areas which have been boosted by the treatment that we give to the autonomy of the pupil, to the cooperative work and the attention to multiple intelligences.

The technological project that we are working on makes posible that all the above described, is carried out using the latest technologies, with access to Internet in all our instalations, digital classes provided with Interactive digital boards and the virtual campus with classes on line.

All this is making reality come true at a very quick rate for our school , therefore the next school year most of our pupils will be doted with a digital identity that will provide them with a personalised access to many educational services.

On the other hand, education in various languages makes us feel closer to other countries that share our interests. In the last months we have signed agreements with other countries to exchange pupils with France, Sweden, Germany and Holland, thus allowing us a very important linguistic and cultural way so your children can have doors opened useful for the future in both their personal and professional lives.

We receive constant mentions for our educational projects that includes vocational training, education, sport, art, tecnology and internationality, that we provide with authentic enthusiasm and vocation for you to get the best education for your children.

Thats why, we are at your complete disposal (even in the summer months).

We would like to take the opportunity to wish you all a safe and pleasant summer.

Best Regards,

Áurea González Martínez
Directora Educativa

1.-DATES FOR THE BEGINNING OF THE SCHOOL YEAR AND SEPTEMBER TIMETABLE

COURSE	STARTING DATES	HORARIO
PRE-PRIMARY SCHOOL	9th of September	From the 9th to the 30th of September from 9,30 to 13,30 h. (18 months and 2 year olds) from 9,00 to 13,30 h. (3,4, and 5 year olds) the 2 and 3 year old pupils must come with their parents to start the adaptation period,as stated on the attached letter
PRIMARY SCHOOL	9th of September	From the 9th to the of September from 9,00 to 13,30 h.

2.- TIMETABLES FOR PRE-PRIMARY AND PRIMARY SCHOOL FROM THE 1st OF OCTOBER:

PRE-PRIMARY : 1^o Group 1 and 2 year olds: from 09,30 h. to 13,00 h. and from 15,00 h. to 17,00 h.
2^o Group: 3 4 and 5 year olds from 09,00h. to 13,00 h. and from 15,00 h. to 17,00 h.
PRIMARY: from 09,00h. to 13,00 h. and from 15,00 h. to 17,00 h.

3.- DAYCARE SERVICE FOR PRE-PRIMARY AND PRIMARY SHOOOL.

From the 1st of September to the 30th of June: from 8,00 h. until the beginning of the calsses, without additional charges.

from the 1st to the 8th of September: from 08,00 to 17,00 h. At a complete day rate
from 13,00 to 17,00 h. half day rate

other daycare services: Christmas, Easter and Benidorm festives with additional charge. The details with the exact dates will be sent to you with enough time in advance.

The school lunch service is not included, if you wish you can contract it with the School Secretary .

4.- SCHOOL LUNCH SERVICE

Will be active from the 9th of September.

5.- SCHOOL BUS SERVICE

The routes and stops are attached to this letter. The price rates may be consulted with the school secretary. The leaving timetables in June and September will be at 14h.

6.-EXTRA SCHOOL ACTIVITIES

The offer of extracurricular activities is attached to this letter.

7.- SHCOOL UNIFORM:

You can buy the school and sport uniform in "El Corte Inglés" Shopping center in Alicante or in our school the 2nd and 3rd of September from 9,30 to 13,00 h. and from 17,00 to 19,30 h.

8.- BOOK SHOP

The time table to buy school books and material, swimming kit... will be:

The 30th and 31st of August from 9,00 to 14,00 h.

From the 1st to the 8th of September: from 09,00 to 13,30 h. and from 17,00 to 19,00 h.

From the 9th to the 30th of September from 9,00 to 13,00 h.

9.- MEETING FOR THE FAMILIES OF NEW PUPILS FOR THE COURS 2010/11

will be on the 1ST of September at 18:00 h. In the Assembly on the 7th floor.

10.- Meeting to introduce the new curricular projects for new families that join us in the 2 and 3 year old classes and 1st of primary

Will be the 2nd of September at 18:00 h in the Assembly room on the 7th floor.

11.- MEETING FOR FAMILIES OF PUPILS IN PRE-PRIMARY: 3, 4 AND 5 YEAR OLDS

6TH of September 1, 2 and 3 year olds and 1^o cycle of primary at 18:00h.

7th of September 4 and 5 year olds and 2^o cycle of primary at 18:00 h

8th of September 3^o cycle of primary at 18:00 h

THERE WILL BE DAYCARE SERVICE FOR ALL MEETINGS IN THE PRE-PRIMARY PLAYGROUND (if the pupils are not in this set place we can not take responsibility in their care)
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11.-AUTHORIZATION CARD

We remind you that to pick up your children at school and in of the school bus you must show the corresponding card. The new families will find two authorization cards attached to this letter.

12.- MODIFICATIONS DONE TO OUR RULES

WE ADD THE NEXT POINTS:

ART 71.- RULES FOR THE UNIFORM

"Black low shoes, mocasin sy` sile"

13.- GENERAL RULES FOR THE SCHOOL UNIFORM

1.- THE USE OF THE SCHOOL UNIFORM IS OBLIGATORY, THAT IS WHY THE ACCESS TO THE CLASSES OR TO THE SPORT'S AREA WILL NOT BE ALLOWED WITH OUT THE REGLAMENTARY COMPLETE SCHOOL UNIFORM. THIS MUST BE MARKED WITH NAME AND SURNAME.

2.- For pre-primary pupils: 2 and 3 year olds.

- School Track-suit
- School t-shirt
- "Overall"

3.- For the 2^o cycle of pre-primary pupils (4 and 5 year olds) and primary:

- Overall for all pupils in pre-primary and 1^o of primary
- Black low shoes, mocasin style
- Red socks or tights for Pre-Primary and green for Primary.
- Green skirt above the knee for the girls (with straps in E for Pre-Primary) and green trousers for the boys (the right green tone is the one sold in "El Corte Ingles" Department Store)
- Red jumper or cardigan with the school badge for Pre-Primary and Primary.
- The 4 and 5 year olds will wear a polo shirt with the school badge on it but no tie during the entire course.
- Primary: white short with green tie and the school badge until Easter. As from Easter they will wear a polo shirt with the school badge but no tie.
- Maroon anorak, such as the set model

8.- **Swimming uniform:** the Pre-Primary and Primary pupils have to wear the reglamentary swimming suit with the school badge on it that they can buy in "El Corte Ingles" Department Store Alicante. They all so must wear the swimming cap with the school badge on it too, and the appropriate swimming socks that you can find in the **school book shop**.

11.- **In the school dining room** the girls that have long hair must wear it up for hygiene reasons.

14.- DOCUMENTS FOR NEW PUPILS

New pupils that start in the 2010/11 course in our school, from 2^o to 6^o of Primary must bring the "**academic situation certification**" document or "**the transfer report**", in which it says what course the pupil has attended in the 2009/2010 course, or if not the end of course marks.

If you can not come by the school to give in these documents, provisionally, you can send them by fax to: **96.586.79.43** you give in the original documents.

15.- SECURITY RULES

1. The entrance gate will be open from 7 am to 9:45 am to let the pupils in.
2. The access to the school in the school timetable is restricted.
3. The use of the school parking is only authorised for our staff.

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4. As from 9,45 am the entrance gate will be closed and it will be opened 10 minutes before the class ending (at 12,50 h. and 14,50 h.). In the afternoon no cars will be allowed in until the buses have left (approx. 17,05 h.).
5. For the interest of safety for our pupils we recommend the school bus to avoid traffic jams that can appear at the school entrance while coming and leaving the school.
6. People who are not recognized by the school guard or do not identify themselves will not be allowed in the school.
7. During the school timetable the pupils are not allowed out the school if they are not with their parents or an authorized person (in the case of Pre-Primary and Primary pupils)
8. To be able to pick up a child the pick up card must be presented (new pupils have two per family attached)
In the case of ESO and high school pupils, they must have a signed parents permission and it must be signed by the head of cycle and tutor.
9. The school will apply the Rights of admission reserved to those pupils who do not follow the security rules or do not follow our guard's indications.

16.-HEARING AND EYE TESTS

We remind you that, to agree with our School Project, in 1st of ESO, every year we do a **medical hearing and sight revision** to your children, with the objective to prevent any possible problems that can affect the right school development of our pupils.

The revisions are carried by a medical team, specialists in these areas, in September and the first two weeks of October and they are coordinated by the Orientation Department.

Those that wish to have this tests done at another center can request so to the Orientation Department and ask what is to be evaluated and they must give in this request before the **15 of October of 2010**.

17.- AVIVA INSURANCE

Like we let you know before, you have if you want or need the AVIVA insurance that guarantee the continuance of your children in the School until the end of High School in the case that the holder of the insurance should suffer any of the mishaps stated in the conditions. We enclose the subscription form for the families interested. (See annex 2) **if you have already signed up for this insurance, we let you know that the renewal, if you do not express the opposite, will be automatic.**

VERY IMPORTANT NOTE

In the month of April we will automatically renew the register of your children for the next year (2011/2012) unless we receive a written notification before the 18th of April. During the first two weeks of May of 2011 we will send you the receipt to reserve of the place in the school for your children like we have done for the past years.

We remind you that any starting or ending situation in our services will have to be notified it in the School Secretary before the 20th of the month before you would like to make the changes.